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October 28, 1943

ADMINISTRATOR'S MEMORANDUM NO. 30

Establishment of Food Requirements
and Allocations Committee

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I.

The Food Advisory Committee and the Interagency Allocations Committee are hereby abolished and their functions combined and transferred to a committee hereby created under section 7(a) of Executive Order 9280, as amended, to be known as the Food Requirements and Allocations Committee of the War Food Administration.

Members of the Food Requirements and Allocations Committee shall be representatives of all United States agencies who are claimants for food either for domestic or foreign account. These agencies are: The War Department, the Navy Department, the Office of Foreign Economic Administration, the War Shipping Administration, the Civilian Food Requirements Branch of the Food Distribution Administration, and the Food Production Administration. The Chairman of the Food Requirements and Allocations Committee is authorized to accept as claimants other agencies from time to time as conditions warrant.

The Chairman of the Committee shall be, as personal representative of the War Food Administrator, responsible for receiving all food requirements and for recommending all food allocations to the War Food Administrator. In his capacity as Chairman of the Food Requirements and Allocations Committee he shall be the only voting member of the Committee.

As the United States member of the Combined Food Board, I also designate the Chairman of the Food Requirements and Allocations Committee as my representative and deputy on the Combined Food Board. The Chairman is authorized to integrate staff work incident to receiving and considering requirements and supply data in order that responsibility for this work may be centralized both as it relates to domestic and foreign claims affecting the supply of food available from the United States and in the case of foreign sources where the United States through the Combined Food Board is concerned with the allocation of foreign food supplies.

By agreement with the Secretary of Agriculture, the services of the Office of Foreign Agricultural Relations are hereby made available to the Chairman.

II.

The Chairman of the Committee, as my personal representative and deputy incident to the operations of the Combined Food Board, is authorized to designate the United States Executive Officer for the Board and to make other arrangements incident to the organization of the Board essential for its effective functioning.

Roy F. Hendrickson, Director of the Food Distribution Administration, is hereby designated as Chairman of the Food Requirements and Allocations Committee and my personal representative and deputy on the Combined Food Board.

A handwritten signature in dark ink, appearing to read "William J. ...", is written over the printed title "Administrator". The signature is fluid and cursive.

Administrator